

## **About English Innovations**

English Innovations® is a blended social learning model that combines English language learning in a collaborative, supportive classroom environment with online tools that enable self-paced, independent learning. Adult students will be loaned a tablet for both classroom use and independent learning, and the program will use a combination of interactive classroom instruction and online learning games. English Innovations is a model grounded in communities, engaging immigrants and immigrant-serving organizations in advocacy for effective English learning and immigrant integration. A collaborative classroom environment facilitates cognitive, social and emotional engagement. The EI Services Intern will play an important role in the learning process by building relationships with students in the classroom, and will encourage civic engagement and community-building. The Intern will help engage the students with the work being done by TIRRC, and encourage them to become advocates of their community. This position will also include community outreach, student support and data management.

## **Internship Description**

The Tennessee Immigrant and Refugee Rights Coalition is seeking an English Innovations Guide intern who will be responsible for facilitating classes that increase the acquisition of digital literacy and English communication skills. The position requires a commitment of 10 hours per week, which includes 5 hours of classroom instruction and 5 hours to work at the office. This 3 month internship will be supervised by the Education Coordinator.

## **Primary Responsibilities:**

- Help facilitate classroom activities with the students at 2 classes per week - 5 hours per week
- Data Management (attendance, tablet inventory) -3 hours per week
- Student Support (initial outreach and weekly follow up with students) -2 hours per week

## **Qualification & Experience:**

- Believes in the importance of grassroots fundraising
- Work well in a diverse setting
- Excellent communication Skills
- Desire to combat stereotypes of the immigrant and refugee community
- A willingness to take initiative and think creatively

- Proficient in general computer usage such as Microsoft Office, Excel, and Internet navigation

**Hours per week:** Minimum 10 hours a week; at least 3 months (Internship can be extended up to 12 months)

**Location:** Nashville, TN

**Benefits:** Will receive regular training from experts in the field of communications, community organizing, and advocacy. Letters of recommendation provided upon successful completion of the internship.

**\*\*\* This is an unpaid position\*\*\***

**To apply, send a cover letter and resume to [Cesar@tnimmigrant.org](mailto:Cesar@tnimmigrant.org).** Please detail why you think you are the right candidate for this position and organization, addressing the points listed above and highlighting your experience working in immigrant communities and your knowledge of technology-based products and programs. Please, no phone inquiries. The position will remain open until filled. We are an Equal Opportunity Employer and encourage women and people of color to apply